

Strategic Buyer

Stylmark, Inc. – Fridley, MN

You haven't experienced a Company like Stylmark before! We are an employee-owned leader in designing and manufacturing finished fixtures and full solutions, including aluminum and steel, LED lighting, displays, showcases, fitting rooms, shelving and more.

Our Opportunity:

The Strategic Buyer is a key role at Stylmark, Inc. The individual that fills this roll will have an impact at all levels of the organization with exciting and challenging responsibilities that support Stylmark's daily operations as well as future process improvements and product expansions.

Responsibilities

- Lead in development and deployment of strategic buying process improvements and initiatives
- Establishes a manageable and efficient supply base by coordinating the selection and qualification of suppliers
- Develops and maintains supplier agreements and relationships
- Develops and leads early supplier involvement and supports product development activities and design changes
- Negotiate and implement the best possible terms meeting objectives relating to quality, material cost, inventory cost and delivery
- Contribute to the continual improvement of the supply base
- Assists in the development of material cost targets with the direct responsibility of meeting the target and reporting progress
- Manages inventory to meet target levels
- Negotiates with suppliers
- Conducts supplier approval process, audits, and maintenance of program
- Supports supplier corrective action, as required
- Prepares purchase orders and bid requests
- Serves as backup to the other buyers
- Keeps informed of market/product developments. Continually searches for opportunity to reduce cost

Occasional Responsibilities

- Represent Purchasing on project teams.
- Occasional travel, perhaps up to 20%.
- Other duties as requested by the Director of Operations.

Desired Education and Experience

- Four-year college degree
- Minimum of 10 years of senior level procurement experience in a manufacturing environment with proficiency and demonstrated abilities in supplier selection, negotiation of agreements, replenishment system implementation, and cost reduction achievements
- Working knowledge of MRP and ERP software along with Microsoft Word and Excel required
- Excellent verbal and written communication skills

Desired/Required Credentials, License or Designations

Certified or working toward CPM (Certified Purchasing Management)

APICS (American Production and Inventory Control Society) Certification or working towards certification.

Sound like you?

We are an entrepreneurial, family-like environment where everyone's ideas matter and add value. We have fun, collaborate and learn from each other.

Stylmark offers a strong total compensation package including:

- Market competitive salary
- 401(k)
- Employee Stock Ownership Plan
- Underground, free parking
- Rich benefits package including: medical, dental, short-term and long-term disability in addition to wellness programs, Paid Time Off, and other supplemental benefits

We are an equal opportunity employer and value diversity at our company. We do not discriminate on the basis of race, religion, color, national origin, gender, sexual orientation, age, marital status, veteran status, or disability status.

Job Type: Full-time

Salary Range: \$65,000 - \$87,000 annually

Candidate questions:

- How many years of Procurement experience do you have?
- What is the highest level of education you have completed?

- Do you have any professional certifications?
- When are you available for an interview or phone screen? Please list 2-3 dates and times or ranges of times?